

# **SPORTSMAN'S PARADISE AMATEUR RADIO CLUB**

**K4WAK**

## **BYLAWS**

### **ARTICLE I**

**NAME/OFFICES** This name of this organization shall be known as Sportsman's Paradise Amateur Radio Club (SPARC), hereafter to be known as the Club. The principal office of the Club shall be located in the County of Wakulla, State of Florida. The mailing address shall be the same as the treasurer.

### **ARTICLE 2**

**PURPOSE** The purpose activities shall be to further the exchange of information and cooperation among members, to promote amateur radio, fraternalism and individual operating efficiency, and to so conduct Club programs and activities as to advance the general interest and welfare of Amateur Radio in the community. It shall also be the purpose of the Club to provide emergency assistance whenever and wherever necessary.

### **ARTICLE 3**

**MEMBERSHIP** Anyone interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application to such terms as provided by these By-Laws.

**CLASS OF MEMBERSHIP** There shall be two classes of membership, Regular Member and Associate Member.

**REGULAR MEMBER** A Regular Member shall hold a current Amateur Radio Operator license issued by the Federal Communications Commission (FCC). Regular Members shall be entitled to vote on all matters of the Club and shall be entitled to hold office in the Club if Member's dues are current.

**ASSOCIATE MEMBER** An Associate Membership shall be anyone who does not hold a current Amateur License. Such members shall not be entitled to vote or hold office.

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**MEMBERSHIP REQUIREMENTS** An individual shall become a member upon completion of a membership application and payment of the required dues. By completing the application form, the applicant acknowledges that he/she has read, understood and will abide by the Club By-Laws.

**VOTING RIGHTS** Every Regular Member in good standing and present during meetings shall be entitled to one vote on each matter submitted to a vote of the members. Absentee votes will be allowed if 2/3 of the present members approve.

**TERMINATION OF MEMBERSHIP** The officers may suspend or terminate a member for cause, by a (2/3) vote of all the officers.

**RESIGNATION** A member may resign by giving a written or verbal notice to the President or the Secretary.

**REINSTATEMENT** A terminated member may request reinstatement by reapplying for membership and include reasons that reinstatement should be considered. An application for reinstatement will require approval by a majority of the officers.

#### **ARTICLE 4**

**OFFICERS** The officers of the Club shall be a President, Vice President, Secretary, and Treasurer. The officers shall be elected for a term of one year by ballot of Regular Members present at the annual meeting in November. Tr

Candidates for President and Vice President shall have been a member of the Club for a minimum of twelve (12) months preceding the election for which they are running. Voting will be by secret ballot or other non-identifiable means.

**REMOVAL** Any elected officer may be removed from office by a two-thirds (2/3) vote of the members present at a regular meeting.

**VACANCIES** The Officers may appoint an officer to fill the remaining term of the vacated office.

**PRESIDENT** The President shall preside over all meetings of the Club and conduct them according to the rules adopted. He/she shall enforce due observation of By-Laws; sign all official documents adopted by the Club; perform all other duties pertaining to the office of President.

**VICE PRESIDENT** The Vice President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize programs for the monthly meetings, organize other Club activities, advance Club interest and activities as directed by the President.

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**SECRETARY** The Secretary shall keep a record of the proceedings of all meetings, keep a roster of members, and carry on all correspondence, read all communications at each meeting. He/she shall maintain a scrapbook for the Club including photographs and news clippings of interest. All records, documents and Club administrative property will be delivered to the succeeding Secretary at the completion of a term.

**TREASURER** The Treasurer shall receive and receipt all monies paid to the Club, keep a record of members' dues receipts, process membership applications and execute any financial obligations approved by the officers. The President or Vice President must approve payments up to \$100.00. A majority of the Officers must give prior approval for payments in excess of \$100.00. Upon request from the other officers, the Treasurer shall submit an itemized statement of income, disbursements, receipts and the status of Club funds. All records, reports and administrative property shall be delivered to the succeeding Treasurer. Treasurer is an appointed position. The appointed treasurer will hold this position until resignation or when Members vote by majority to replace.

**TRUSTEE** The Trustee shall be appointed by the President. The Trustee shall have control of the respective Club station(s), equipment and license(s) in accordance with the regulations of the Federal Communications Commission. The Trustee shall provide a copy of all current FCC licenses issued as Trustee of the Club station(s).

## ARTICLE 5

**GENERAL MEETINGS** General membership meetings shall be held at such time and place as may be designated by the officers. The annual meeting shall be the November general meeting. The Pledge of Allegiance shall precede each regular meeting.

**SPECIAL MEETINGS** Special meetings of the membership may be held whenever called by the Secretary upon the direction of the President or upon written request of one quarter of the Regular Members. A 7-day notice by mail, electronic mail or telephone will be required.

**QUORUM** At meetings, a minimum of fifteen percent of the membership shall constitute a quorum for the transaction of business. However, if fifteen percent of the voting members are not present at any meeting, the members present shall have the power to adjourn such meetings until a quorum is present.

## ARTICLE 6

**INDEMNIFICATION** The Club shall provide suitable liability insurance coverage to protect the officers against all costs, expense and liability including settlements. The provisions for ensuring the above indemnity shall be reviewed at each annual meeting of the Club.

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## ARTICLE 7

**COMMITTEES** The committees designated in this Section shall be standing committees. The President shall appoint committee members.

**NOMINATING COMMITTEE** The Nominating Committee shall consist of three Regular Members. The committee shall nominate a slate of eligible members as required for officers. They shall present their selections at the regular October meeting. After the report of the nominating committee, the President shall accept nominations from the floor at the meeting. All nominations shall require the consent of the person being nominated. Any member may make a nomination from the floor. All nominees shall be Regular Members.

**PROGRAM AND ENTERTAINMENT COMMITTEE** The Program and Entertainment Committee shall be responsible for the programs at monthly meetings as well as Club social outings. The Vice President shall be chairperson for this committee.

**INTERFERENCE COMMITTEE** The Interference Committee shall be responsible for the investigation and recommendations for the disposition of the alleged interference caused by a licensed radio amateur. They may also assist, by request, in case of interference to or by any licensed amateur radio operator.

**PUBLICITY COMMITTEE/PUBLIC INFORMATION OFFICER (PIO)** The Publicity committee / PIO shall be responsible for the dissemination of information to the media concerning the activities of the Club and amateur radio in general and the publication of a club newsletter.

**MEMBERSHIP COMMITTEE** The membership committee shall be responsible for keeping the membership list current, including both new membership applications and renewals. The Treasurer shall chair the committee.

**AUDITING COMMITTEE** The President and Vice President will appoint an auditor or auditing committee. Audits will be conducted at the end of the fiscal year.

**EDUCATION COMMITTEE** The Education committee shall be responsible for scheduling and conducting classes for initial licensing or upgrades to higher classes of license and other facets of Amateur Radio.

**FIELD DAY COMMITTEE** The Officers shall appoint such persons as required to plan and setup Field Day activities. This Vice President shall chair this committee.

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### **ARTICLE 8**

**FISCAL YEAR** The fiscal year of the Club shall begin at 12:01 AM on the first day of January in each year and end at 12:00 PM midnight on the last day in December of the same year.

### **ARTICLE 9**

**ANNUAL DUES** The Officers shall determine the annual dues required to become and maintain membership. **Dues** shall be payable on the first of January each year. Dues for a new member shall be prorated from the first day of the month on which the new membership is effective.

**TERMINATION OF MEMBERSHIP** When any member fails to pay the required dues within sixty days (60) after the date due, his/her membership shall be terminated unless specifically waived on an individual basis by the Treasurer.

## **ARTICLE 10**

**REPEATER** A repeater may be maintained as a Club station. All equipment installed for the normal function of the repeater shall be the property of the Club. The primary purpose of the repeater is for emergency and public service use. The repeater shall be open to all licensed radio amateurs. Capabilities requiring the use of access and/or function codes are also available for use by all licensed radio amateurs. The control operator(s) shall be a member in good standing appointed by the President and Trustee. Only the trustee and the control operator(s) will know the codes used to link multiple repeaters. Links codes are to remain confidential.

## **ARTICLE 12**

**DISSOLUTION** Upon the dissolution of the Club, the officers, after providing for the payment of outstanding debts and liabilities, shall dispose of all the remaining assets of the Club to organizations operated as non-profit Amateur Radio Clubs, or national radio amateur organizations such as the American Radio Relay League.

## **ARTICLE 13**

**AMENDMENT OF BYLAWS** These By-laws may be amended by a two-thirds vote of the members present at a meeting called for this specific action. The Secretary will verify the eligibility of voting members before a vote is taken.

## **SPORTSMAN'S PARADISE AMATEUR RADIO CLUB**

Proposals for amendments to change the by-laws shall be submitted in writing prior to or at a regular meeting for review and discussion. Changes to the by-laws shall be voted on at a later meeting. Prior written notice of at least seven (7) days shall be given of intent to amend the Bylaws at such meeting.